

Hancock Housing Commission
Meeting Minutes
March 21, 2012

President Ron Antila opened the regular meeting of the Hancock Housing Commission at 4:30 pm.

Commissioners Present: Antila, Dennis, Givens, Haeussler, Johnson
Absent: 0

Public Comment: None

A motion was made by Commissioner Haeussler to approve the February 22, 2012 meeting minutes. Support was made by Commissioner Johnson.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Motion passed.

A motion was made by Commissioner Johnson to approve the March 2012 accounts payable. Support was made by Commissioner Givens.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Motion passed

A motion to approve the March 21, 2012 agenda was made by Commissioner Haeussler. Support was made by Commissioner Johnson.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Motion passed.

Old Business:

The Annual meeting was held and the following Officers were elected: Ron Antila – President, Mark Dennis – Vice President, John Haeussler – 2nd Vice President.

Commissioner Dennis motioned to approve the \$4,000 donation to the Hancock Public Transit. Support was made by Commissioner Givens.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Motion passed.

Commissioner Haeussler motioned to pay for the Transit donation out of the Developer Fee from QHA. Support was made by Commissioner Johnson.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Medical marijuana consult with Attorney Kevin Mackey has not been scheduled yet.

SEMAP (Section 8 Management Assessment Program) submission was presented to the Board for review.

QHA meetings will begin in March and have the same financial reporting protocol as we do for the HHC meetings.

New Business:

The Executive Director - Hancock Housing Commission reported on the ROSS grant that was submitted to HUD on 3/23/2012. We will track the application and report to the Board as information becomes available.

Mail and package delivery is continued to be researched by Commissioner Haeussler. Further information will be obtained and reported at the next meeting.

Commissioner Dennis made a motion to approve the Community Room rental agreement. Support was made by Commissioner Johnson. The policy to be reviewed 6 months after implementation.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Motion passed

Maintenance Report:

The sprinkler head in the riser room of QHA malfunctioned and had to be replaced. Titan plumbing installed a new sprinkler head in the room. A hot water boiler feed line was leaking near the community room and had to be repaired. We have reached the 30 unit smoke free mark with our units at Lakeview Manor and Annex. The REAC Inspection scheduled for 2/27/2012 was rescheduled for 3/19/2012 after a communication error on behalf of the Inspection office.

Directors Report:

Section 8 Rental Assistance program has 32 vouchers issued and there are no vacancies at Lakeview Manor.

The Annual Recertification process is complete and Unit Inspections are scheduled for the week of April 16th.

Next meeting is scheduled for April 18, 2012 @ 4:30 pm.

Correspondence:

Commissioner Dennis made a motion to adjourn the meeting at 5:25 pm. Support was made by Commissioner Haeussler.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Meeting adjourned.

Secretary – Gail Ross

President – Ron Antila